



NFRC 2006 Summer Membership Meeting
July 24-27, 2006, Minneapolis, MN

Meeting Notes

PCP Task Group

Monday, July 24, 2006

8:30 am – 9:30 am

Chair: *Steve Strawn, JELD-WEN, Inc.*

1. Call to Order

- a. Circulate attendance sheet
- b. Welcome to All Attendees ...Cell phones & pagers to Silent Mode
- c. Antitrust reminder
- d. NFRC Meeting Guidelines

2. Appoint Recording Secretary (Marcia Falke)

3. Agenda Approved

4. Unfinished Business

- a. Review PCP-2006 – Simplification
 - i. Glossary: Will need a task group to look through document to determine if all terminology in PCP is covered in glossary. Then we need to determine interaction between NFRC Glossary and PCP glossary
 - ii. Order of sections in PCP needs to be determined.
 - iii. Should Non-compliance and/or challenge section be appendices or separate documents?
 - iv. Simplification: need some Board direction.
 - v. Section 5.6.C. iii. Needs to be revised to suspend product line not licensee
 - vi. **Scope:** “The PCP Task Group is responsible for maintaining the PCP document and reports to Ratings Committee.”

5. New Business

6. Adjourn