



Regulatory Affairs and Marketing Committee

Wednesday, March 16, 2005

7:30 am – 8:30 am

Chair: Garrett Stone, Brickfield, Burchette, Ritts, & Stone, P.C.

1. Meeting called to order @ 7.30 am.
 - Ken Nittler as acting chair of the committee as Garrett was unable to attend the meeting.
 - Committee roll call: quorum established with 29 members present
 - a. Circulate attendance sheet
 - b. Welcome to All Attendees....Cell phones & pagers to Silent Mode
 - c. Review Committee voting requirements: one vote per member listed on roster
 - d. Antitrust reminder and Meeting Guidelines
 - Marvin Stover informed the membership about the merger of the Marketing and Regulatory committee as one committee.
2. Bipin Shah (Staff) appointed recording secretary.
3. October 13, 2004 minutes reviewed and approved of from the last meetings of both Marketing & Education Committee and Regulatory Affairs Committee.
4. Reports:
 - a. Update on codes:
 - Chair informed membership about the USA states that have adopted codes that references NFRC. NFRC will post the updated information on NFRC website.
 - These maps are available on www.bcap-energy.com
 - Comment was made from the floor to provide clear information regarding a state that was highlighted meant that entire state had adopted the applicable code or that it meant that only. If there were more states then that be listed on the presentation.
 - b. Report – Potomac Communications and Jim Benney-Presentation on the update of NFRC activities.
 - Request from floor to provide the number of articles published rather than the number of impression due to circulation.

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- Membership was informed that Potomac Communications (the contractor) sends out articles to all NFRC members that have made request for specific information.
 - Article by sectors, building owners, builders, architects so on.
 - Comment from the floor was how to improve communication for publishing articles. Contact Potomac communication and use them as technical resources.

 - c. Efficient Windows Collaborative
 - Presentation made on the work done by EWC. Update was also provided on the EWC website and the operational database. Request made to provide input to EWC.
 - AEP education device is available on the EWC website. Run RESFEN using the listed products. RESFEN has been updated by LBNL and is available on their website.
 - Membership was informed that LBNL is developing COMFEN.
 - Membership was informed that only the companies enrolled in the EWC are show on the website.

 - d. DOE
 - 1. Information about Energy star is available on DOE website. In fall DOE will have a road map conference. Two fenestration related research were awarded and that a good progress is made by contractors.

 - e. International Activity
 - 2. Update on Canadian ENERGY STAR was provided to the membership. Report with detailed information will be made at NFRC meeting in Quebec.
3. Unfinished Business
- Scope change

Action item: Chris Mathis moved and Steve Johnson seconded to approve the scope as written:

“The Regulatory Affairs and Marketing Committee is responsible for: (1) developing and coordinating NFRC's relationship with and the use of NFRC's ratings by Federal, state, and local government, international rating organizations, code development, professional and trade organizations and other voluntary programs; and (2) developing and coordinating all NFRC communications,

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newsletter, publications, press releases, and other informational and educational materials and projects.” Motion approved by voice vote

5. New Business

No new Business

6. Adjourn
