



**PCP Task Group Meeting Notes
San Diego, California
March 6, 2006**

Attendees: Joe Jonely, Darrell Smith, Steve Strawn, Marcia Falke, Joe Hayden, Hugh Matheson, Chuck Anderson, John McFee, Bill Gorman, Rich Biscoe, Lucas Turner, John Vaughan, and Ross DePaola.

NFRC Staff: Jessica Ferris and Bipin Shah

- Meeting was chaired by Steve Strawn.
- Recording secretary was Darrell Smith.
- Attendance sheet distributed to the group.

PCP-2006 Ballot was reviewed by the Task Group. There were no negatives submitted, just 3 “approvals with comments.”

- Editorial comments from Darrell Smith were all incorporated.
- Editorial comments from Joe Hayden incorporated except the suggestion that glossary items referencing all the rating procedures be incorporated into a “Referenced Documents” listing. However, this will be considered for the next revision of the PCP.
- Editorial comment regarding the Air Leakage definition in the Glossary from Steve Johnson addressed and incorporated in combination with the suggested air leakage change brought forth by Joe Hayden.

Section 5.1.C.i revised to cover products that do not require physical testing, such as attachment products.

It was recommended that Section 5.6.C. be explained to the membership for informational purposes only.

Designation was added to the label titles in Appendix B (Revision # “R”#- Year).

In the future, fictitious company name used in Appendix B and the product name should be revisited.

The task group agreed that all ballot comments were addressed and incorporated.

Task group will continue with updating and the revision process moving forward. The task group will meet during the summer and fall membership meetings for possible 2007 PCP revisions.

- Meeting Adjourned.