



PCP Review Task Group Meeting Notes
Austin, Texas
3/5/3007

Note taker: Brad Schultz, ALI

- PCP Definitions discussed. All definitions currently referenced in the PCP but not in the Glossary and Terminology document are to be referred to the Glossary and Terminology Task Group for incorporation.
 - o J. Ferris suggested additional entries.
 - o B. Shah suggested an abbreviation page, to list all abbreviations used and what they stand for (similar to what is currently being put together in the CMA PCP)
 - o “CPC” does not need a definition.
 - o Mfr. code and mfr. ID number need to be defined.
 - o C. Mathis and C. Wagus suggested defining “licensee,” and using to definition to replace “Manufacturer/Responsible Party,” which is deemed to be too verbose.
 - o Challenge Procedures should be listed in the reference document page, rather than be given a definition.
 - o “Licensee” definition should be expanded to include definition of parent company, affiliate, etc.

- J. Ferris suggested that mfr. code be available for searching in the CPD.

- J. Ferris suggested revising the PCP flowchart by replacing the current flowchart in the document with the new flowchart sent out in PCP packets. The group agreed to this.

- J. Ferris noted that Schedules V and VI need to be added to Section 8.1.

- Recertification timeline discussed. C. Mathis suggested several timelines as an example: one to show normal certification, one to show early recertification, another to show late recertification...

- 2 PCP interpretations discussed briefly – these to be re-addressed during Certification Policy Committee meeting.

- Meeting adjourned at 9:00 AM.