

# WINDOW6 / THERM6 Approval Task Group

Web / Conference Call Notes

Monday, June 21, 2010

12:00 – 1:00PM EDT

Chair: Joe Hayden, Pella Corporation

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- 1) The meeting was called to order at 12:03 p.m. EDT on June 21, 2010 and anti-trust reminder was stated.
  - a) Roll call: *D. Anderson, J. Hayden, W. duPont, R. Mitchell, and C. Curcija*
- 2) Dennis Anderson appointed recording secretary. (*NFRC staff*)
- 3) Notes from May 24, 2010 were approved.
- 4) The agenda was approved.
- 5) The TG reviewed the status of Task List items – the following tasks were modified, deleted, or added:  
(Note: completed items will be shaded gray)
  - a) 3-A: Change Est. Completion Date to Aug '10.
  - b) 5-H: This is an added task to the list:
    - Task: Prepare & post a pre-launch of W6/T6 for final testing by certified simulators
    - Owner: LBNL/Staff
    - Est. Completion Date: 7/12/2010
    - Status: Blank
    - Notes/Comments: This is to test usability and results of the non-complex glazings functionality
  - c) 6-J: Change Est. Completion Date to 07/15/2010. Added a note to "Notes/Comments" section, "Needs to be done prior to scheduled training of W6/T6."
  - d) A new task was created and inserted as the new 7-A to separate out the training of complex versus non-complex glazing capabilities in W6/T6. So, existing tasks 7-A through 7-F were renumbered as 7-B through 7-G.
    - New 7-A: This is an added task to the list:
      - Task: Conduct training – non-complex glazing
      - Owner: LBNL/Staff
      - Est. Completion Date: Sep '10
      - Status: Blank
      - Notes/Comments: 1-2 hour Webinar, includes review of Simulation Manual. One session in late August and one in September
  - e) 7-B(Old 7-A): Changed task description to, "Conduct training – complex glazing." Change Est. Completion Date to TBD. Changed Notes/Comments to, "(2) 1-day seminars."
  - f) 7-C(Old 7-B): No change
  - g) 7-D(Old 7-C): No change

- h) 7-E(Old 7-D): Changed task description to, "Develop an exam for complex glazing, only."
- i) 7-F(Old 7-E): Changed task description to, "Conduct exam for complex glazing, only."
- j) 7-G(Old 7-F): No change
- k) 8-A: Changed Est. Completion Date to Aug '10.
- l) 8-B: Changed Est. Completion Date to Aug '10.
- m) 9-A: Task status changed to "Completed."
- n) 9-B: This is an added task to the list:

Task: TG to develop a formal recommendation for Software Review SC for complex glazing

Owner: TG

Est. Completion Date: Oct. '10

Status: Blank

Notes/Comments: Blank

- o) 10-C: Changed Est. Completion Date to Oct. '10
  - p) 10-E: Changed Est. Completion Date to Nov. '10
  - q) 10-H: Changed Est. Completion Date to Sep. '10
- 6) The next conference call scheduled for July 29, 2010 @ 2:00PM EDT.
- 7) Call adjourned at 12:52 p.m. EDT.