

WINDOW6 / THERM6 Approval Task Group

Web / Conference Call Notes

Tuesday, March 31, 2009

4:00 – 5:00PM EDT

Chair: Joe Hayden, Pella Corporation

- 1) The meeting was called to order at 4:04 p.m. EDT on March 31, 2009 and anti-trust reminder was stated.
 - a) Roll call: *D. Anderson, J. Hayden, R. Mitchell, C. Kohler, Marles McDonald*
- 2) Dennis Anderson appointed recording secretary. (*NFRC staff*)
- 3) Notes from February 18, 2009 were approved.
- 4) The agenda was reviewed and approved.
- 5) The TG reviewed the CBA and revised the following Topic #'s.
 - a) Topic #1 Training-Personnel: Updated status to include NFRC Staff to help Robin with fees.
- 6) The TG reviewed the status of Task List items – the following tasks were modified, deleted, or added:
(Note: completed items will be shaded gray)
 - a) 3-I: Now due April 2009. Updated Notes/Comments to add the following note: "report sent to TG on Feb. 20th and results between W5 and W6 were: U-factors identical and SHGC had a small bug corrected where results differed by 0.001-0.002".
 - b) 5-A: Now due 4/15/09. Updated Status section to read, "New version to be posted to web in approximately 1 week for W6 and 2 weeks for T6."
 - c) 5-E: Now due 4/24/09.
 - d) 5-F: Now due 4/30/09.
 - e) 6-B: Now due 4/17/09. Updated Task to read, "To provide a draft of recommended additions to simulation manual to specified set of simulators taking the preliminary training."
 - f) 6-D: Now due 4/30/09.
 - g) 6-E: Now due May 2009
 - h) 6-F: Now due June 2009
 - i) 7-C: Status changed to completed.
 - j) 7-D: New task inserted and named, Develop an exam. Due Jul 2009.
 - k) 7-E: Was formerly 7-D.
 - l) 7-F: Was formerly 7-E.
 - m) 9-A: Updated Notes/Comments to read, "Implemented once 2 or more simulators are approved. Discussed sunset date of Dec 31, 2009. Task Group to consider further."
- 7) The next conference call was scheduled as a web conference meeting on Monday, April 20, 2009 @ 4:00PM EDT.
- 8) Meeting adjourned at 4:58 PM EDT.