

# WINDOW6 / THERM6 Approval Task Group

Webex / Conference Call Notes

Monday, August 11, 2008

4:00 – 5:00 p.m. EDT

Chair: Joe Hayden, Pella Corporation

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- 1) The meeting was called to order at 4:02 pm EDT and anti-trust reminder was stated.
  - a) Roll call: *B. Crooks, C. Curcija, W. duPont, S. Hanlon, J. Hayden, C. Kohler, J. Krahn, P. Lyons, M. McDonald, R. Mitchell, D. Wacek*
- 2) Scott Hanlon appointed recording secretary. (*NFRC staff*)
- 3) Notes from June 25, 2008 conference call were approved as presented.
- 4) The agenda was reviewed and approved.
- 5) The TG reviewed the status of Task List items – the following tasks were modified, deleted, or added:  
(Note: completed items will be shaded gray)
  - a) 2-B: Reviewed CBA list.
    - i) #3 – Now September 2008
    - ii) Staff will contact J. Baker and S. Strawn about what criteria will be used when rating shades.
  - b) Status modified
  - c) 3-A: Added W. duPont as owner
  - d) 3-B: Now due September 2008; New comments added
  - e) 5-E: Now due October 2008
  - f) 5-F: Now due November 2008
  - g) 6-B: Now due October 2008; New comments added
- 6) The next conference call was scheduled as a web conference meeting on the Monday, September 8, 2008 @ 4:00PM EDT.
- 7) Meeting adjourned at 5:00 PM EDT.