

# WINDOW6 / THERM6 Approval Task Group

Webex / Conference Call Notes

Monday, December 10, 2007

12:00 – 1:00 p.m. EST

Chair: Joe Hayden, Pella Corporation

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- 1) The meeting was called to order at 12:05 pm EST and anti-trust reminder was stated.
  - a) Roll call: *Scott Hanlon, Joe Hayden, Jim Krahn, Robin Mitchell, R. DePaola, M. McDonald, Christian Kohler and C. Curcija.*
- 2) Scott Hanlon appointed recording secretary. (*NFRC staff*)
- 3) Notes from October 10, 2007 conference call were approved as presented.
- 4) The agenda was reviewed and approved.
- 5) The TG reviewed the status of Task List items – the following tasks were modified, deleted, or added:  
(Note: completed items will be shaded gray)
  - a) 2-B: Reviewed CBA list.
    - i) #1 – Status date now September 2008
    - ii) #2 – It was confirmed that both CPD 1.0 and 2.0 can handle shades
    - iii) #10 – RFP approved and submitted for bids
  - b) 3-A: Confirmed ASHRAE meeting on January 17<sup>th</sup>
  - c) 3-B: Now due February 2008; New version 6.2.11
  - d) 5-A: Now due March 1, 2007
  - e) 5-E: Now due March 21, 2008
  - f) 5-F: Now due April 1, 2008
  - g) 6-A: Now due March 1, 2009
  - h) 6-B: Now due March 1, 2008
  - i) 6-C: Completed; Robin to forward link to Scott
  - j) 10-B: Now due March 2008
  - k) 10-C: Now due June 2008
  - l) 10-F: Status is now On-Going and comments were removed
- 6) The next conference call was scheduled as a web conference meeting on the Monday, February 4, 2008 @ 12:00PM EST.
- 7) Meeting adjourned at 12:57 PM EST.