

WINDOW6 / THERM6 Approval Task Group

Webex / Conference Call Notes

Monday, October 23, 2006

4:00 – 5:00 p.m. EDT

Chair: Joe Hayden, Pella Corporation

- 1) The meeting was called to order and anti-reminder was stated
 - a) Roll call: *Ross DePaolo, Shelia Gore, Scott Hanlon, Joe Hayden, Christian Kohler, Jim Krahn, Robin Mitchell, Bipin Shah, and Dan Wacek.*
- 2) Scott Hanlon appointed recording secretary. (*NFRC staff*)
- 3) Notes from September 21, 2006 conference call were approved.
- 4) The agenda was reviewed and approved.
- 5) The TG reviewed the status of Task List items – the following tasks were modified, deleted, or added:
 - a) 2-A: Scott, Robin, & Christian to formulate cost for Sim Manual; Scott & Bipin to work on indirect cost – Now due 12/31/06
 - b) 2-B: Staff to formulate CBA by 1/31/2007
 - c) 3-B: LBNL will refurbish v6.1 of software to Sheila to finalize simulation comparisons. – Now due 11/17/06
 - d) 5-A: LBNL to send staff by email a hyperlink for software. Staff to distribute to Sim/IAs for review – Now due 11/10/06
 - e) 5-C: Original 5-C is now 5-E: LBNL is to give a technical session on Monday evening during the NFRC Fall meeting. Primarily to show pertinent parties the software and gather commitments for beta testing.
 - f) 5-D: Gather commitment for beta testing from simulators. To work with Software SC & simulators.
 - g) 5-E: Previously 5-C. Still to gather comments from simulators and discuss with TG.
- 6) Due to time constraints – the remainder of the list will be discussed at the next cc.
- 7) The next conference call was scheduled as a Webex meeting on the Monday, November 20, 2006 @ 4:00PM EDT.
- 8) Meeting adjourned at 5:02 PM EDT.