

WINDOW6 / THERM6 Approval Task Group

Webex / Conference Call Notes

Friday, September 21, 2006

4:00 – 5:00 p.m. EDT

Chair: Joe Hayden, Pella Corporation

- 1) Call to Order.
 - a) Attended: *Shelia Gore, Scott Hanlon, Joe Hayden, Christian Kohler, Robin Mitchell, Peter Lyons, Dan Wacek, and Marles McDonald.*
- 2) Scott Hanlon appointed recording secretary (*NFRC Staff*)
- 3) Notes from September 15, 2006 conference call were approved
- 4) The agenda was reviewed and approved
- 5) Staff informed the TG about the location of the Software Approval Guidelines on the NFRC website
- 6) Task group reviewed and discussed the task list for the approval of Window6 / Therm6, and the task list was updated accordingly. (See tasklist.xls)
- 7) The next conference call was scheduled as a Webex meeting on Monday, October 23, 2006 @ 4:00PM EDT.
- 8) Meeting adjourned at 5:10 PM EDT.