



Meeting Minute Recording Sheet

Name of Meeting: Door Task Group
Chairman: Meeting led by Dave DeBlock
Recording Secretary: Chris Nolt
Call to Order: Date - November 16, 2009 Time - 9:00am
Roll Call: Not taken
Approval of Previous Meeting Minutes: No minutes to approve
Business of Meeting: (<i>MINUTES recorded on the following attached pages</i>)
Standardization of door simulation spreadsheet discussed in detail. Plan is...
1. Dennis Anderson will issue a proposed door simulation spreadsheet to all labs and IA's by end of 2009.
2. Labs & IA's will review and provide feedback to task group by mid January, 2010.
3. Task group to hold conference call to discuss feedback and develop a standardized door simulation spreadsheet by end of January, 2010.
PCP definition revisions:
Clarify entry door licensees & definitions including door manufacturer, pre-hanger, private labeler, etc. Action items include...
1. Eliminate door licensee categories v, vi and vii listed in PCP document NFRC 700 Section 3.1.1.A. Door licensees can be included in the other categories. Forward recommendation to PCP task group to change language.
2. Update entry door definitions in NFRC 600.
No new business
<u>Meeting ajourned</u>