



# National Fenestration Rating Council Incorporated

NFRC 708.01-2009<sub>[E0A0]</sub>

NFRC Calculation Entity Application

---

© 2009 NATIONAL FENESTRATION RATING COUNCIL, INC.

**PREPARED BY:**

National Fenestration Rating Council  
6305 Ivy Lane, Suite 140  
Greenbelt, MD 20770  
Voice: (301) 589-1776  
Fax: (301) 589-3884  
Email: [info@nfr.org](mailto:info@nfr.org)  
Website: [www.nfr.org](http://www.nfr.org)



## ***FOREWORD***

The National Fenestration Rating Council, Incorporated (NFRC) sponsors a Calculation Entity Approval Program (CEAP) for entities wishing to carry out calculations of fenestration products using the Component Modeling Approach (CMA) for certification purposes in accordance with the NFRC Component Modeling Approach Product Certification Program (CMA-PCP). The CEAP is intended to ensure technical competence, proficiency, and independence (where applicable) of the ACEs providing NFRC certification services.

This application is for those seeking NFRC approval to provide NFRC certification services in accordance with the NFRC CMA-PCP. Approval under this program provides calculation entities with the opportunity to offer NFRC CMA certification and advertise participation in the program.

Please return all required information with completed application to:

<p>National Fenestration Rating Council 6305 Ivy Lane, Suite 140 Greenbelt, MD 20770 Voice: (301) 589-1776 Fax: (301) 589-3884 Email: <a href="mailto:info@nfr.org">info@nfr.org</a> Website: <a href="http://www.nfr.org">www.nfr.org</a></p>
--



## Table of Contents

<b>Foreword</b> .....	<b>ii</b>
PERSONNEL.....	2
IN-SERVICE TRAINING AND EDUCATION PROGRAM.....	3
QUALITY CONTROL PROGRAM & OPERATIONS MANUAL.....	3
<b>1. Terms and Conditions</b> .....	<b>4</b>
1.1 INDEPENDENT ACE ORGANIZATIONS .....	4
1.2 MANUFACTURER/OTHER ACE ORGANIZATIONS .....	5
1.3 ALL ACE ORGANIZATIONS.....	6

---

**NFRC CALCULATION ENTITY APPROVAL  
PROGRAM**

---



**ACE Organization Application**

To ensure that an ACE Organization's application can be fully evaluated, all requested information should be provided. If additional space is needed, attach additional pages. Incomplete applications will be returned. Application processing takes approximately three weeks after receipt by NFRC of the completed application.

**Organizational Information**

1. Organization Name: \_\_\_\_\_  
Please check one:     Manufacturer/Other     Independent
  
2. Address: \_\_\_\_\_
  
3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
  
4. Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Email address: \_\_\_\_\_
  
5. NFRC Trained ACE(s): \_\_\_\_\_ Approval Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
6. Type of business: \_\_\_\_\_
  - Corporation
  - State of Incorporation: \_\_\_\_\_ Date of Incorporation: \_\_\_\_\_
  - Partnership (attach list of general and limited partners)
  - Sole Proprietorship - Name of Owner: \_\_\_\_\_
  - Trade Association
  - Other

7. List other accreditation or product certification programs that your organization is licensed under or affiliated with:

---

---

---

8. If there is more than one location for your company, please provide the following information for each additional location:

- a. Name of Company
- b. Location (address, city, state and zip codes)
- c. Telephone & facsimile numbers, email address, and
- d. NFRC ACEs and their Title(s)

10. Attach a list of employees and an organizational chart showing the relationship of all employee positions to be involved in NFRC CMA certifications. On the organizational chart, please identify the incumbent in each position by name and title. If part of a larger corporate or similar structure, add a second chart showing the relative position of the applicant entity within the corporation.

On the organizational chart, identify the person(s) with responsibility for the following in the NFRC Calculation Entity Approval Program:

- a. Company Policy
- b. Maintaining current job descriptions;
- c. Financial matters;

---

---

---

**Personnel**

11. Provide resumes for each ACE employee/contractor to be involved in NFRC CMA certification services, including:
- a. Professional qualifications (Degree, Professional Engineer License, etc.) ;
  - b. Relevant work experience;
  - c. Membership on relevant technical committees or professional societies; and
  - d. Employee's position in the organization.



---

# 1. TERMS AND CONDITIONS

---

The undersigned officer or other duly authorized representative of the ACE Organization accepts, on behalf of the organization, the following terms and conditions. Independent ACE Organizations shall refer to Section 1.1 and Manufacturer/Other ACE Organizations shall refer to Section 1.2:

## 1.1 Independent ACE Organizations

- A. The ACE Organization for itself and its ACE employees/contractors hereby acknowledges receipt of a copy of, and agrees to abide by all conditions and requirements of the CEAP: Calculation Entity Approval Program and CMA-PCP: Component Modeling Approach Product Certification Program as they may from time to time exist or be interpreted, including entering into a license agreement with the NFRC.
- B. The ACE Organization attests that the following conditions with respect to its independence are true and consistently maintained:
- 1) Neither the ACE Organization, its ACE employees/contractors, equity owners, officers, directors, managers or employees, nor any affiliate of any such person:
    - Have any financial interest in, or family or organizational affiliation to, any fenestration product or component manufacturer, supplier, vendor, fabricator, or installer;
    - Have any financial interest in, or family or organizational affiliation to any firm for which any one of them provides NFRC-licensed certification and inspection agency services;
    - Advocate or recommend the use of any product (or product component) for which the ACE provides NFRC CMA certification services;
    - Advocate or recommend the use of a particular thermal performance certification agency providing NFRC-licensed services;
    - Be involved in the commercial design or fabrication of fenestration products or components.

C. The ACE Organization represents and warrants that:

- 1) Neither the organization nor any controlling person of the organization has filed or had filed against it a petition under any bankruptcy law, or similar event, since 10 years from the first day of this calendar year.
- 2) Neither the organization nor any controlling person of the organization has during the previous 10 years been convicted in a criminal proceeding or is named as a defendant in a pending criminal proceeding (excluding traffic violations).
- 3) Neither the organization nor any controlling person of the organization has been during the previous 10 years or is now the subject of any judicial or administrative proceeding or investigation relating to its fenestration testing services.

**If any of the foregoing statements is not applicable, please explain**

## **1.2 Manufacturer/Other ACE Organizations**

A. The ACE Organization for itself and its ACE employees/contractors hereby acknowledges receipt of a copy of, and agrees to abide by all conditions and requirements of the CEAP: Calculation Entity Approval Program and CMA-PCP: Component Modeling Approach Product Certification Program as they may from time to time exist or be interpreted, including entering into a license agreement with the NFRC.

B. The ACE Organization represents and warrants that:

- 1) Neither the organization nor any controlling person of the organization has filed or had filed against it a petition under any bankruptcy law, or similar event, since 10 years from the first day of this calendar year.
- 2) Neither the organization nor any controlling person of the organization has during the previous 10 years been convicted in a criminal proceeding or is named as a defendant in a pending criminal proceeding (excluding traffic violations).
- 3) Neither the organization nor any controlling person of the organization has been during the previous 10 years or is now the subject of any judicial or administrative proceeding or investigation relating to its fenestration testing services.

**If any of the foregoing statements is not applicable, please explain.**

**1.3 All ACE Organizations**

The organization hereby agrees to promptly pay all fees and other expenses in accordance with NFRC schedules.

The organization hereby agrees to indemnify and hold harmless NFRC, its officers, directors, members, employees and agents from and against all liability whatever, including attorney's fees and expenses, arising from the failure by the organization to comply with the requirements of the CEAP or the License Agreement, or any wrongful or negligent act by the organization.

The undersigned certifies that the information supplied above is correct and will notify NFRC promptly of any change in any of the information supplied.

The undersigned acknowledges that any false statement in this application is a ground for denial, suspension or revocation of accreditation.

Organization: \_\_\_\_\_

By: (signature) \_\_\_\_\_

Print name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_