

## **NFRC 703 Research Program Manual Task Group**

Conference Call  
Jan 20, 2010

John Gant, Chair  
Ray McGowan  
Joe Hayden  
Bipin Shah  
Willie duPont  
Ross McCluney  
Charlie Curcija  
Werner Lichtenberger

The group will continue to work to have a ballot for recommended changes ready for the April 2010 membership meeting.

Edits from Ray and from the group were considered. These try to address requirements for information in the RFP and bid and contract, and responsibilities and work expectations for the PMTG and staff.

The solution will include a policy that the final payment after Board approval of successful completion must be at least 25% of the contract amount.

Discussions were held to evaluate financial aspects of possible new policies.  
The solution will not include a penalty payment expected from the researcher.  
The solution could possibly include a forfeiture of some portion of a final payment from the NFRC.  
An alternative solution could be to award a bonus for 100% delivery of on-time deliverables.  
The solution could include an absolute deadline for completion of the project.

Next meeting: February 2, 2010, 1 pm – 2 pm Eastern

Respectfully submitted by John Gant.