



National Fenestration Rating Council Incorporated

NFRC 701.06-2009 [E0A01]

NFRC 400 Air Leakage Test Reporting Requirements

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FOREWORD

The National Fenestration Rating Council has developed a uniform national rating system for energy performance characteristics of fenestration products.

The NFRC 400 is a procedure developed by the National Fenestration Rating Council (NFRC) to meet the need for a uniform and accurate means for thermal and related performance ratings of fenestration systems. Air infiltration rates determined under this procedure are best used to assess the comparative performance of products. The air infiltration rates determined by this procedure are determined at a fixed set of environmental conditions and will need to be adjusted to directly determine seasonal energy performance.

This document is a supplemental document to the procedure regarding the reporting requirements providing the total product ratings for the NFRC 400 Air Leakage.

Each testing laboratory shall issue a test report to the fenestration product manufacturer for whom NFRC testing was conducted and, upon approval from the manufacturer, shall issue the same report to the manufacturer's IA.

In issuing reports for use in connection with the Certification Program, an NFRC-accredited testing laboratory shall comply with the NFRC Rating Procedure applicable to the energy performance characteristic to be rated. See the Glossary for the definition of Rating Procedure.

Questions on the use of this procedure should be addressed to:

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1. MANDATORY REPORTING REQUIREMENTS FOR AIR LEAKAGE TESTING LABORATORIES

1.1 Air Leakage Testing Laboratory Reporting Requirements for NFRC 400

1.1.1 Air Leakage Testing Laboratory Reporting Requirements

Testing laboratory shall issue a test report to the fenestration product manufacturer for whom NFRC testing was conducted and, upon approval from the manufacturer, shall issue the same report to the manufacturer's IA. Prior to the issuance of a final report, the test laboratory shall disassemble the test specimen in such a manner after testing in order to verify the description of the product in the test report. Test laboratories shall use the guidelines in Appendix A to verify the manufacturer's product drawings. Attachment films are exempt from the guidelines of Appendix A, but not other fenestration attachment products.

- A. The air leakage test report and the representative electronic upload shall identify one distinct product line represented by one upload matrix with a unique report number.
- B. Upon approval from the manufacturer (via written letter or electronic documentation), the same report shall be issued to the manufacturer's IA. The approval shall be included in the test folder or report.
- C. The testing laboratory shall include with the report the package of extrusion drawings, bill of materials, and assembly view drawings that shall be authenticated by the testing laboratory. The authentication shall be indicated by the laboratory stamp bearing the unique testing report number on the bill of materials and drawings to indicate that they are representative of the materials and profiles of the product.

The test report shall include the following:

- D. Name, address and phone number of the laboratory
- E. Location (if different than the laboratory address) and identification of test equipment utilized
- F. Test date
- G. Name and address of the client

- H. Serial number, report number or other appropriate means of identifying each individual product line report
- I. A statement that the tests were conducted in full compliance with NFRC requirements
- J. NFRC Procedures and the editions under which the report was submitted (i.e. NFRC 400-2004)
- K. Drawing(s) and a detailed written description of the specimen including (where applicable):
- L. [**Note:** some items listed may not be applicable in certain cases]:
 - i. Manufacturer and series or model number
 - ii. General description of product (i.e., operator type, size, framing type, glazing type, spacer type)
 - iii. Test Specimen size (reported in both SI and IP units)
 - iv. Bill of materials including vendor name and part numbers
 - v. Parts drawings (i.e., frame, sash, glazing, hardware, etc.)
 - vi. Physically measured parameters (sizes and thickness measured to 1 mm (1/32 inches); i.e., overall window dimensions, operable and/or fixed sash dimensions, glazing daylight openings, weatherstrip dimensions to 3 decimal places (i.e., 0.xxx), and door component parts)
 - vii. Glazing material(s), including thickness, coatings, and/or internal films (emissivity, as reported by the sample manufacturer) and their location (surface)
 - viii. Measured air space at the edge-of-glazing and design gas fill % concentration and type, as reported by the sample manufacturer
 - ix. Spacer materials and construction
 - x. Grille materials, placement and pattern
 - xi. Detailed description of the framing, sash, frame and sash corner/joint construction, glazing installation,

weatherstripping (types and locations), drainage and finish

- xii. All hardware, operator and other components
- xiii. All descriptive items in the test report, which have not been measured or verified by the test lab, must be clearly indicated in the report
- M. Information specified in ASTM E 283 in addition to that which is noted below.
- N. All measured operating forces.
- O. All air temperatures, atmospheric pressures, and humidity measured during the test.
- P. All test differential pressures. All total air leakages, extraneous air leakages, and net specimen leakages measured in l/s (cfm) and corrected to standard atmospheric temperature and pressure conditions.
- Q. Total specimen air leakage rates measured in l/s·m² (cfm/ft²).
- R. A description of the means of calibration of the airflow test apparatus and date of last calibration.
- S. A description of any and all changes to the specimen, which were required in order to achieve the final air leakage rates. The laboratory shall provide the manufacturer's approval letter in this report
- T. Report all specimen air leakage rates to one decimal place in accordance with NFRC 601, with a minimum reported rate of 0.1.
- U. Any additional comments or data deemed important in the understanding or review of the report
- V. Name and signature of individual conducting the test
- W. Name and signature of individual accepting responsibility for the technical accuracy of a test report
- X. A statement that the report shall not be reproduced, except in full, without the approval of the laboratory

- Y. A statement that the report relates only to the fenestration products tested
 - Z. Rounding of numerical values shall be per NFRC 601.
 - AA. The following statement shall be included in the report:
“Ratings included in this report are for submittal to an NFRC-licensed IA for certification purposes and are not meant to be used for labeling purposes. Only those values identified on a valid Certification Authorization Report (CAR) are to be used for labeling purposes.”
 - BB. NFRC laboratories shall, as part of the report, upload the *NFRC Physical Testing CPD 2.0 Upload Sheet* to the NFRC database. The values in the *NFRC Physical Testing CPD 2.0 Upload Sheet* shall be consistent with any values in the NFRC report. The *NFRC Physical Testing CPD 2.0 Upload Sheet* must be in MS Excel[®] format and values must not be linked to other workbooks.
 - CC. The test lab may choose to provide an electronic copy of the report as long as the report, in its entirety, is submitted in electronic format, stored on a remote secure server accessible by the designated IA or mailed on electronic media.
- [**Note:** Electronic reports shall be protected by password or other means to prevent unauthorized modification. Laboratories shall maintain a secured back-up copy.]

● APPENDIX A

GUIDELINES TO DETERMINE IF THE TEST SPECIMEN IS PROPERLY REPRESENTED BY THE MANUFACTURER'S PRODUCT DRAWINGS

1. The testing laboratory shall verify the test specimen to the drawings supplied by the manufacturer. This will be accomplished by comparing the physical samples of the product tested to the manufacturer's product drawings. The package of extrusion drawings, bill of materials, and fabrication drawings shall be authenticated by the testing laboratory's stamp referencing this data to the test report number or other test report identification. The testing laboratory's stamp or other mark on each individual drawing indicates that this drawing is representative of the material used in the tested sample. It also indicates, on the bill of materials and other data, in so far as it is possible to check, that the material used in the tested sample is that which was stated by the manufacturer.
2. The product samples should be verified in the following manner:
 - a. The base profile of the product sample extrusion must match the extrusion drawing. (i.e. internal air cavities, structural components, reinforcement, internal legs, etc. are the same)
 - b. The overall dimensions (width and height) of the sample profile should be checked to the physical dimensions stated on the profile drawings. In addition, other dimensions deemed critical should also be checked. Dimensional tolerances stated on the drawings should be used to indicate compliance.
 - c. Where possible, the bill of materials will be checked against the product tested to be certain that the type of material indicated on the drawings is the same type of material being used on the test specimen.
 - d. Any thermal break should be checked and verified for the effective distance (debridged width or effective width) between the inboard and outboard sides of the component containing the thermal break.
 - e. Where possible, check and indicate if the hardware described on the drawings and the bill of materials is the same type and is located in the same location as indicated on the assembly drawing.
3. The testing laboratory, by placing the stamp on a drawing, indicates that the drawing is representative of the test specimen.
4. If the test product drawing(s) do not verify that the product tested is the same as indicated on the drawings, the test laboratory shall illustrate on the drawing(s) the apparent differences in the test report.