



NFRC 2006 Fall Membership Meeting
November 6-9, 2006, Arlington, Virginia

Draft Minutes

Research and Technology (R&T) Committee

Tuesday, November 7, 2006

Block Period: 8:00 a.m. – 3:45 p.m.

Chair: *Joe Hayden, Pella Corporation*

Vice Chair: *Steve Strawn, Jeld-Wen*

1. The chair called the meeting to order at approximately 2:00 p.m:

- a. An attendance sheet was circulated. All attendees were reminded of the importance of signing the attendance sheet, and checking the appropriate box on the attendance sheet if they desire to become a voting member of the committee. The attendance sheet is the final authority in any disputes on whether someone did or did not attend the meeting, and regular meeting attendance is a requirement for maintaining voting membership on the committee.
- b. Roll call was taken and a quorum was established.
- c. Committee voting requirements were reviewed: one vote per member company listed on the roster.
- d. All attendees were reminded of the Anti-trust Guidelines to be observed during the meeting.
- e. All attendees were reminded of the NFRC Meeting Guidelines to be observed during the meeting.

2. Jessica Ferris (NFRC Staff) was appointed recording secretary.

3. By consensus, the agenda was reviewed and approved as presented.

4. By consensus, the minutes from the July 25, 2006 (Minneapolis) meeting were approved as presented.

5. Subcommittee / Task Group Reports:

a. Research Subcommittee – Rich Biscoe

i. Action items:

MOTION: R. Biscoe/D. DeBlock moved to approve the recommendation from the Research SC to approve the draft RFP “Revision of Standard Spectral Weighting Function for Calculation of Solar Optical Properties and Solar Heat Gain”, as revised, and forward same to the Board of Directors for final approval.

Passed by unanimous voice vote.

MOTION: R. Biscoe/L. Livermore moved to approve the recommendation from the Research SC that the bid from Carli, Inc. for the research project “Development of Updated Frame Grouping Rules for CMA” be approved, with modified payment schedule, and forward same to the Board of Directors for final approval.

Passed by unanimous voice vote.



NFRC 2006 Fall Membership Meeting
November 6-9, 2006, Arlington, Virginia

Draft Minutes

MOTION: R. Biscoe/C. Mathis moved to approve recommendation from the Research SC that the bid from Carli, Inc. for the research project “Condensation Resistance Procedures for the Non-Residential CMA” be approved, with modified payment schedule, and forward same to the Board of Directors for final approval.

Passed by unanimous voice vote.

MOTION: R. Biscoe/C. Mathis moved to approve recommendation from the Research SC that the RFP for VT of Complex Glazing be withdrawn until rewritten, and forward same to the Board of Directors for final approval.

Passes by unanimous voice vote.

ii. Appointment of Vice Chair:

(1) Bipin Shah (Win Build) has been appointed Vice Chair of the Research Subcommittee

iii. Planning future research needs – The subcommittee is currently determining, prioritizing, and communicating research needs. A list of active projects and desired projects will be developed and posted.

b. Long Term Energy Performance (LTEP) Subcommittee – Steve Strawn

i. Action items:

MOTION: S. Strawn/C. Mathis moved to approve the recommendation of the LTEP Subcommittee to suspend its activities until additional tasks are assigned by the R&T Committee.

Passed by majority voice vote; 3 abstentions.

c. Thermophysical Properties Subcommittee – Charlie Curcija

i. No Action items

ii. Status of NFRC 101 & 103 – If completed, will be balloted for next meeting in March 2007.

d. Glossary and Terminology Task Group – Charlie Curcija

i. Action items

MOTION: C. Curcija/L. Livermore moved to approve Glossary and Terminology document as editorially modified by the task group, and to forward same to the Board of Directors for final approval, with a recommendation to implement immediately upon publication.

Passed by unanimous voice vote

e. Optical Properties Subcommittee (OPS) – Shelia Gore

i. No Action items.

6. Meeting adjourned at approximately 2:40 PM.