



NFRC 2007 Fall Membership Meeting
November 5-8, 2007 Tempe, AZ

Draft Minutes

Research and Technology (R&T) Committee

Block Period: Monday, November 5, 2007, 3:00 p.m. – 5:00 p.m.

Continued - Tuesday, November 6, 2007, 8:00 a.m. – 12:00 Noon

Chair: Joe Hayden, Pella Corporation

Vice Chair: Steve Strawn, Jeld-Wen

1. The chair called the meeting to order at approximately 9:30 AM.
 - a. An attendance sheet was circulated. All attendees were reminded of the importance of signing the attendance sheet, and checking the appropriate box on the attendance sheet if they desire to become a voting member of the committee. The attendance sheet is the final authority in any disputes on whether someone did or did not attend the meeting, and regular meeting attendance is a requirement for maintaining voting membership on the committee.
 - b. Roll call was taken and a quorum was established.
 - c. Committee voting requirements were reviewed: one vote per Member Company listed on the roster.
 - d. All attendees were reminded to keep cell phones and pagers silent.
 - e. All attendees were reminded of the anti-trust Guidelines to be observed during the meeting.
 - f. All attendees were reminded of the NFRC Meeting Guidelines to be observed during the meeting.
2. Jessica Ferris (Staff) appointed recording secretary.
3. The agenda was reviewed and approved as presented by consensus.
4. Minutes from July 24, 2007 (Denver, CO) meeting were approved as presented in program book by consensus.
5. Reports
 - a. LTEP Subcommittee – Steve Strawn.
 - b. No Action items. This subcommittee is currently suspended.
 - c. Optical Properties Subcommittee – Shelia Gore.
 - d. A proposal for Optical properties for laminates with embedded coatings will be submitted at the March 2008 membership meeting.
 - e. Research Subcommittee – Rich Biscoe.

MOTION: R. Biscoe moved and T. Culp seconded to recommend to the Board of Directors final approval of the CMA Frame Grouping Research project report



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pending final review of the report by the augmented PMTG which includes Steve Strawn, Steve Johnson, Joe Hayden, Jim Krahn, and Jeff Baker, after which it will be forwarded directly to the Board for final approval and payment; Motion passes 33-2-1.

MOTION: R. Biscoe moved and seconded by D. DeBlock to recommend approval of W6/T6 RFP to the Board and to authorize issuing the RFP for competitive bidding. Also, the BRTG shall be granted the authority, at their discretion, to submit their recommendation directly to the Board of Directors. Motion passes by unanimous voice vote.

f. Thermophysical Properties Subcommittee – Charlie Curcija.

i. The thermophysical properties ILC will be complete by the Spring 2008 Membership meeting.

g. Glossary and Terminology Task Group – Charlie Curcija.

MOTION: C. Curcija moved and S. Strawn seconded to recommend to the Board of Directors that the changes to NFRC 600-Glossary and Terminology document be approved, that the new version of NFRC 600 be implemented upon publication, and that the previous version of NFRC 600 be sunset at the same time. Motion passes by unanimous voice vote.

6. Action Items to forward to the Board of Directors

- a. NFRC 600 Glossary document as revised by approved ballots will be forwarded to the Board.
- b. The CMA Frame Grouping Rules Research Project is complete and a payment recommendation will go to board pending minor, PMTG approved changes to the final report regarding some default frames.
- c. W6/T6 Validation RFP approved and bid review task group formed. The RTC will recommend the board consider the BRTG bidder recommendation before the March 2008 meeting enabling expeditious action on the delayed project.

7. Meeting Adjourned @ 10:00 AM