



NFRC 2007 Spring Membership Meeting
March 5-8, 2007, Austin, TX

DRAFT MINUTES

Optical Properties Subcommittee

Tuesday, March 6, 2007

Under Research and Technology Block: 9:30 a.m. – 3:30 p.m.

Chair: Shelia Gore, Enermodal Engineering

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1. **Minutes from Fall 2006 meeting (Arlington, VA) approved as presented**
 2. **Jessica Ferris (staff) appointed recording secretary**
 3. **Agenda reviewed and approved**
 4. **Reports**
 - a. Non-planar Simulation Task Group– Charlie Curcija (UM) – Background work done thus far.
 - b. Optics training and publication for laminates- Scott Hanlon (NFRC staff) – Optics procedure has been implemented.
 - c. ASTM E44.05 update-Ray McGowan (NFRC staff) - Looking to reinstate E903; this was withdrawn, so we are making minor edits to it and looking to get it reinstated. Spectra to be chosen for E903 is currently being debated. Next conference call will be mid-April.
 - d. Optical Property Interlaboratory Comparison report- Christian Kohler (LBNL) – Christian reported most labs were within accepted tolerances, with few exceptions. LBNL will conduct an optical measurement workshop for data submitters to assist with optical measurements. Mike Rubin (LBNL) will present further details at the Summer Membership meeting. Chris Mathis requested that there be some brief summary to APC and Christian agreed.
 5. **New Business**
 - a. Applied Film in Optics ballot review – No negatives, several approved with comments were addressed.

MOTION: R. Mitchell/B. Shah moved to change text in Appendix A to reference a website with the approved applied film list rather than have the list published in the Applied Film procedure. This will allow Appendix A to be easily updated every time the IGDB is released. Motion passes by unanimous voice vote.

MOTION: J. Hayden/R. Temple moved to recommend to the R & T Committee that the document “*Creating an Applied Film Layer in Optics for NFRC certification*” be approved, that it be numbered NFRC 303, and that it be implemented upon successful training of simulators and IAs, and verification of compatibility with the NFRC database. Motion passes by voice vote; 1 abstention

6. **Meeting adjourned @ 10:15 AM**