

Conference Call
Minutes

Accreditation Policy Committee

Tuesday, January 19, 2010

9:30 am – 10:30 am Eastern

Chair: *Marcia Falke, Keystone Certification, Inc.*

1. Call to Order, voting and non voting member roll call at 9:33 AM
 - a. Voting: Present was M. Falke, J. Hayden, B. Schultz, B. Shah, and W. Lichtenberger. Absent was T. Culp.
 - b. Non-voting: Present was M. Resech, J. Campbell, and M. Bhandari. Absent was G. Dhami.
 - c. Staff: Dennis Anderson
2. Approved minutes from December 1, 2009 conference call.
3. Agenda approved
4. Reports
 - a. Staff reported on the thermal and simulation inspections via the APC Task List Item Spreadsheet:
 - b. Staff reported on ILC's via the APC Task List Item Spreadsheet
5. Unfinished Business
 - a. Staff informed APC that simulation lab workshops conducted with each individual lab was completed in December.
 - b. Staff informed APC that an additional CMA ASL training webinar is to be scheduled soon to get 1 more lab approved for CMA work. This webinar will be offered to all currently certified simulators to fulfill the mandatory requirement of being trained in any new software introduction
 - c.
6. New Business:
 - a. Staff informed APC of the development of a universal door spreadsheet to be used by all labs as a "benchmark" to compare results for agreement with their own. Labs and IAs have a copy of the spreadsheet and the Door TG is awaiting comments on the sheet.
 - b. APC approved NFRC 701.03-2010 and forwarded to the BOD for approval
Motion: J. Hayden/B. Schultz move to approve the changes to NFRC 701.03-2009 and forward to the Board of Directors for approval as NFRC 701.03-2010. Motion approved by unanimous voice vote.
 - c. Tabled discussion on NFC 708 ACE approval language
 - d. Tabled discussion to change scope of this committee to include CEAP

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7. Executive Session – Voting Members Only
8. Adjourned at 10:30 AM