

Conference Call
Minutes

Accreditation Policy Committee

Tuesday, December 1, 2009

1:00 pm – 2:00 pm Eastern

Chair: *Marcia Falke, Keystone Certification, Inc.*

1. Call to Order, voting and non voting member roll call at 1:05 PM
 - a. Voting: Present was M. Falke, J. Hayden, B. Schultz, and B. Shah. Absent was T. Culp and W. Lichtenberger.
 - b. Non-voting: Present was M. Resech, J. Campbell, G. Dhami, and M. Bhandari.
 - c. Staff: Dennis Anderson
2. Approved minutes from September 8, 2009 and November Membership Meeting in San Antonio.
3. Agenda approved
4. Reports
 - a. Staff reported on the thermal and simulation inspections via the APC Task List Item Spreadsheet:
 - b. Staff reported on ILC's via the APC Task List Item Spreadsheet
5. Unfinished Business
 - a. LAP Workshops to simulation labs were reiterated to APC that they are to be conducted one-on-one with each lab. Some labs already conducted and it is working out well with good feedback.
 - b. Review of the rejection statistics from the CPD 2.0, as submitted by Cornerstone.
 - i. It was requested to ask Scott Hanlon what is the timeline to have the LRTT incorporated as part of the upload process instead of having to do a separate check.
6. New Business:
 - a. None
7. Executive Session – Voting Members Only
8. Adjourned at 1:58 PM