



NFRC Virtual Committee Week – Summer 2010
July 19-21, 2010, *Webinar*

MINUTES

Thermophysical Properties Subcommittee

Monday, July 19, 2010

Under Research & Technology Committee Block Period: 11:00 a.m. – 2:00 p.m.

Chair: *Charlie Curcija, Carli, Inc.*

1. **Call to Order.** Chair Charlie Curcija called the meeting to order at 2:21 pm EDT; the antitrust reminder was given and the special virtual meeting voting requirements were reviewed.
2. **Appoint Recording Secretary.** John Lewis (NFRC staff) was appointed the recording secretary.
3. **Approve Minutes from April 2010 meeting in New Orleans, LA.** Joe Hayden noted the voting [0-0-0] was recorded incorrectly in the minutes as presented; the minutes were approved as amended (NFRC staff shall correct the minutes as noted).
4. **Reports**
 - a. **Thermophysical Property Manufacturer-Specific Submissions** Update - Ray McGowan (NFRC staff) provided a *PowerPoint* slide summarizing the activity in this area. Chair Curcija asked that comments on future submittals be forwarded to the entire task group. Peer reviews will be done via e-mail; NFRC 101 will be announced via Magnet Mail
 - b. **Thermophysical Properties ILC update**-Ray McGowan (NFRC staff) provided a *PowerPoint* slide summarizing the comparison activity with *composite board*.
W. du Pont suggested that ASTM E 691 be used in the analysis of the results.
Chair Curcija asked that for future work, labs that do not return their work within a specified time period be removed from the approved labs listing.
 - c. NFRC 101/103 TG – Chair Curcija provided an update for TG Chair Peter Lyons (Peter Lyons Associates). Chair Curcija advised this TG no longer needs to remain active.
5. **New Business**
 - a. NFRC 101 and the THERM library – Chair Curcija provided an overview of the NFRC 101 *Appendix A* Material List spreadsheet.
Chair Curcija suggested a new TG be formed to clean up and edit the values as cited in *Appendix A* and *Appendix B* (the Chair has yet to be named).
Chair Curcija suggested *Appendix B* be converted to electronic format as well, and require ASLs to use the values in thermal simulations.
6. **Adjourn.** There being no further new business, the meeting was adjourned at 2:48 pm EDT.