

Draft Minutes



Research and Technology (R&T) Committee

Blocked: Tuesday, March 7, 2006

8:30am – 4:30pm

Chair: *Joe Hayden, Pella Corporation*

Vice Chair: *Steve Strawn, Jeld-Wen*

1. The chair called the meeting to order at approximately 4:10 PM.

- a) An attendance sheet was circulated. All attendees were reminded of the importance of signing the attendance sheet, and checking the appropriate box on the attendance sheet if they desire to become a voting member of the committee. The attendance sheet is the final authority in any disputes on whether someone did or did not attend the meeting, and regular meeting attendance is a requirement for maintaining voting membership on the committee.
- b) Roll call was taken and a quorum was established.
- c) Committee voting requirements were reviewed: one vote per Member Company listed on the roster.
- d) All attendees were reminded of the Antitrust Guidelines to be observed during the meeting.
- e) All attendees were reminded of the NFRC Meeting Guidelines to be observed during the meeting.

2. Jessica Ferris (NFRC Staff) was appointed recording secretary.

3. By consensus, the agenda was reviewed and approved.

4. By consensus, the minutes from the November 30, 2005 (Santa Fe) meeting were approved as presented.

5. Subcommittee / Task Group Reports:

- a. Long Term Energy Performance (LTEP) Subcommittee – Steve Strawn.
 - i. Report / update on activities.
 - ii. No action items to report
- b. Optical Properties Subcommittee (OPS) – Shelia Gore.
 - i. Report on Interlaboratory Comparison (“Round Robin”).
 - ii. Report on ASTM C14.11 activities.



- iii. No action items to report.
- c. Research Subcommittee (RSC) – Patrick Muessig.
 - i. Action items

1. TDD U-factor Research Project:

Motion: That the R&T Committee approve and take to the Board the Project Monitoring Task Group (PMTG) and RSC recommendation to authorize payment of 80% of the contract amount for this project, and that the final 20% be paid upon completion of the peer reviewed paper.

M/S P. Muessig
 D. DeBlock

32-approved; 0-opposed; 2-abstain
Motion passed.

2. Thermal Comfort Project:

Motion: That the R&T Committee approve and take to the Board the PMTG and RSC recommendation to authorize payment of 80% of the contract amount for this project, and that the final 20% be paid upon completion of the peer reviewed paper.

M/S P. Muessig
 S. Gore

26-approve; 4-opposed; 0-abstain
Motion passed.

3. CTS Research Project:

Motion: That the R&T Committee approve and take to the Board the RSC recommendation that this project be terminated, and that the contractor be duly compensated for the work completed thus far with the final payment amount to be negotiated between the contractor and the Board of Directors. The contractor shall also submit a written report to NFRC detailing the work completed, and all results, findings, data, etc. (friendly amendment)

M/S P. Muessig
 W. DuPont

26-approve; 0-opposed; 1-abstain
Motion passed.



- ii. Update on financials.
- d. Thermo Physical Properties Subcommittee (TPPS) – Charlie Curcija.
 - i. Status of NFRC 101 and 101-V revisions.
 - ii. Status of Interim Thermo-physical Properties Peer Review Panel.
 - iii. Patrick Muessig was appointed as TPPS Vice-chair.
 - iv. No Action Items
- e. Glossary and Terminology Task Group (GTTG) – Charlie Curcija.
 - i. No action items.

6. Unfinished Business: None

7. New Business:

- a. Future Meetings.
- b. Rich Biscoe suggested that the Long Range Research Planning Task Group be renamed to the “Research Prioritization Task Group,” and have the following Scope:

Proposed Scope:

1. *Identify research topics needed to support NFRC’s technical, rating and business objectives.*
2. *Establish a system whereby proposed research projects can be evaluated/assessed against these priorities.*
3. *Make recommendations to the Research SC regarding how research proposals fit into NFRC’s research priorities.*

After brief discussion, this matter was referred to the RSC for further consideration.

8. The meeting was adjourned at approximately 4:40 PM.