

Chair: Steve Jasperson

1. Call to order: 3:05 pm
 - a. Introduction
 - b. Welcome to attendees
 - c. Circulate attendance sheet
 - d. Antitrust reminder

2. Review and approve minutes from January 16, 2003 (Houston) meeting: Approved

3. Review and approve agenda

4. Old Business
 - a. Report on grouping of inswing and outswing doors for labeling purposes
(Steve Frey / Jeff Baker)
 - Steve and Jeff to propose to the Certification Policy Committee that inswing and outswing doors be grouped for the purpose of labeling
 - i. Recommend changing 2004 documents to allow grouping based on the worse case
 - ii. Discussion about using an 'added' to rate outswing doors based on an achieved rating for inswing doors
 - iii. Discussion about commercial aluminum doors offered without a frame. Test and rate the door leaf alone without a frame. Jeff Baker to draft language for this. Will forward to Non Residential Task Group
 - iv. Jeff Baker to work with U-Factor Subcommittee and Solar Heat Gain Subcommittee to develop language for 2004 versions of 100 and 200
 - b. Report on default sills (Mike Thoman / Jeff Baker)
 - Draft language to add a default non-thermally broken aluminum sill or change the default sill to non-thermally broken aluminum
 - i. Existing TI will be incorporated into 100-2004 – TI 2003-13
 - c. Report on default lite frame (Jeff Baker)
 - Jeff to write proposed language for default lite frame and present to U-Factor Committee
 - i. language has been drafted. Jeff will forward to Mike Thoman to include in 100-2004
 - ii. Electronic drawings need to be developed and forwarded to staff to be made available to simulators. Jeff will work with staff on this.
 - d. Report on default caming profile (Jeff Baker / Steve Jasperson)

- Jeff to review coming profiles, write proposed language and present to U-Factor Committee
 - e. Report on blinds in glass (Joe Hayden)
 - Joe to arrange presentation to Technical Committee at June meeting to provide algorithms to simulate non-retractable blinds in glass. Joe to draft language for vote
 - i. Presentation given by LBNL at June 2003 meeting in Scottsdale. LBNL is pursuing implementing ISO algorithms into simulation software.
 - ii. Issue to be deferred to Dynamic Glazings TG. Steve Jaspersen to communicate to Mike Myser
 - f. Report on default wood frame (Jeff Baker)
 - Jeff to write language
 - i. Same as 4c, Steve Jaspersen will provide a typical frame profile to Jeff Baker
 - g. Report on SHGC and VT for doors (Jeff Baker / Bipin Shah)
 - Jeff and Bipin to work to resolve issue/s. Re-identify the issue/s
 - i. No action needed. Doors with more than 50% glazed area will use the window label.
 - h. Report on multipoint locks (Unassigned)
 - Review language in NFRC 100 to determine if multipoint locks can be used in entry doors
 - i. Current Language in 100 already adequately addresses this.
5. New Business
- a. Who needs to have a License Agreement:
 - The 'responsible party', or who ever puts a label on the product
 - i. Both permanent and temporary labelers need to sign a License Agreement
 - ii. Both are subject to inspections.
 - Subject will be discussed further at the next meeting
6. Determine if/when this Task Group should meet in January 2004: Yes
- a. Identify any action items that should be completed if a meeting is scheduled
 - b. Recommend agenda items to be considered if a meeting is scheduled
7. Adjourn: 4:35 pm