



Memorandum

Date: May 1, 2009
TO: NFRC Laboratories and NFRC Inspection Agencies
FROM: Scott R. Hanlon
NFRC Senior Programs Manager
SUBJECT: CPD v2.0.11 posted to Production Server

Hi Everyone:

This memo will provide details about version 2.0.11 of the CPD deployed to the production server to handle using revision and addendum report types for product lines and options created in CPD 1.0.

Using Revision and Addendum Report Types for CPD 1.0 Product Lines

A revision or addendum report type may be used to revise or add options to a CPD 1.0 certified product line.

The difference between the 1.0 and 2.0 numbering of individual products is as follows:

- a) CPD 1.0 Group Leader starts at XYZ-T-24-00234
- b) CPD 2.0 Group Leader starts at XYZ-T-24-00234-00001

Revision Report Type

A revision report type upload spreadsheet contains data that revises / replaces an individual option in a certified product line because the individual product(s) contain inaccurate or incomplete data. NOTE: Do not use a revision report type if the desired outcome is add any options in the product line.

There are two methods available: simple or complex.

Simple Revision

A simple revision is used to revise specific individual product options and not an entire grouped series of options. The entire CPD # of each individual product number will be used (XYZ-T-24-00234-00001) in the Product Number column.

The entire row for the individual product shall be filled out completely. In the case where multiple “individual options” will be revised, each row must have the entire CPD # of the individual product number listed.

	A	B	C	D	E	F	G	H	I	
1	Mfr Name:	XYZ123 Company								
2	Series/Model #:	2009 Casement								
3	Operator Type:	CSSV								
4	Thermal Break Type:	N							CPD Number	
5	Report Type:	Revision						XYZ-T-24		
6	Data Check v. 3.08 CPD 2.0									
	MfrProdCod (255 Characters)	Product Number	Pane ID #1	Pane ID #2	Pane ID #3	Pane ID #4	Pane ID #5	Pane ID #6	Pane ID #7	
7										
8		XYZ-T-00234-00001	9001	9001						
9		XYZ-T-00234-00004	3175	102						
10		XYZ-T-00234-00007	3175	104						
11		XYZ-T-00234-00010	3175	104						
12										
13		XYZ-T-00235-00001	3171	102						
14										
15		XYZ-T-00236-00001	3176	102						
16		XYZ-T-00236-00004	3176	104						
17		XYZ-T-00236-00007	3176	104						
18		XYZ-T-00236-00010	3176	104						

Complex Revision

A complex revision is used when revising all or some products within an entire grouped series. Only the grouped series product number is required to match the individual CPD product number (00234) for the Product Number column.

However, all options that were originally uploaded must be listed exactly using the same amount of options in the same order. This includes the number of rows and grouped options within the series such as grids (N,G,S), shall be listed in the spreadsheet when using this report type. For instance, if the initial spreadsheet contained 5 rows of options (including the group leader) and there were 2 spacer groupings, and only 1 grid option, the revision spreadsheet shall contain the same number of rows and amount of grouping options with the appropriate value or code revision. Do not use a revision to change the amount of grouped options in the series. A spreadsheet set up in this manner will produce an error.

	A	B	C	D	E	F	G	H	I	BI	BJ	BK
1	Mfr Name:	XYZ123 Company								Data Check		
2	Series/Model #:	2009 Casement								SNFR		
3	Operator Type:	CSSV								5/4/09		
4	Thermal Break Type:	N					CPD Number			12345-456-4		
5	Report Type:	Revision					XYZ-T-24					
6	Data Check v. 3.08 CPD 2.0											
7	MfrProdCod (255 Characters)	Product Number	Pane ID #1	Pane ID #2	Pane ID #3	Pane ID #4	Pane ID #5	Pane ID #6	Pane ID #7	Spacer	Grid Type	Grid Size
8		234	3174	101						A1-D_ZF-S	G	1.5
9			3175	102						A1-D_ZF-S	G	1.5
10			3176	103						A1-D_ZF-S	G	1.5
11			3178	104						A1-D_ZF-S	G	1.5
12			3179	105						A1-D_ZF-S	G	1.5

Addendum Report Type

An addendum report type upload contains data that will be added to the currently certified products within a product line.

There are two methods available: simple or complex.

Simple Addendum

A simple addendum contains individual product options that are being added to the end of a certified product line. This process was introduced on March 2, 2009 and has not been revised. For your convenience the details to process a simple addendum are listed below:

The report type in the spreadsheet and the option to choose while uploading a spreadsheet shall be “Simple Addendum”. The application will automatically add individual products to the end of the product line starting with the next available individual product number; therefore, any starting number can be used for the product number on the upload spreadsheet with each added row thereafter having the proper subsequent individual product number. A simple addendum can contain single row or grouped rows of individual products. All rows for each new individual product shall be filled out completely in accordance with NFRC value and code requirements.

Complex Addendum

A complex addendum is used to add additional options at the end of a grouped series of individual products.

The “Addendum” report type available in the upload spreadsheet and at the CPD Upload Screen is for complex addendums (adding options within a grouping).

All of the original group leader data and its corresponding individual product options will be listed above the new individual product grouped options. Only the grouped series product number is required to match the individual CPD product number (00234) for the Product Number column. NOTE: All options that were originally uploaded must be listed exactly using the same amount of options in the same order. This includes the number of rows and grouped options within the series such as grids (N,G,S), shall be listed in the spreadsheet when using this report type. For instance, if the initial spreadsheet contained 5 rows of options (including the group leader) and there were 2 spacer groupings, and only 1 grid option, the addendum spreadsheet shall contain the same number of rows and amount of grouping options followed by rows containing the added options. Do not change the amount of grouped options in the series, such as adding an additional spacer option to the group leader row, which will populate / expand the individual products incorrectly.

	A	B	C	D	E	F	G	H	I	BI	BJ	BK	
1	Mfr Name:	XYZ123 Company							Data Check				
2	Series/Model #:	2009 Casement							SNFR				
3	Operator Type:	CSSV							5/4/09				
4	Thermal Break Type:	N							CPD Number				
5	Report Type:	Addendum							12345-456-4				
6	Data Check v. 3.08 CPD 2.0												
7	MfrProdCod (255 Characters)	Product Number	Pane ID #1	Pane ID #2	Pane ID #3	Pane ID #4	Pane ID #5	Pane ID #6	Pane ID #7	Spacer	Grid Type	Grid Size	
8		234	3174	101						A1-D_ZF-S	G	1.5	
9			3175	102						A1-D_ZF-S	G	1.5	
10			3176	103						A1-D_ZF-S	G	1.5	
11			3178	104						A1-D_ZF-S	G	1.5	
12			3179	105						A1-D_ZF-S	G	1.5	
13	New Option		3176	103						A1-D_ZF-S	G	1.5	
14	New Option		3178	104						A1-D_ZF-S	G	1.5	
15	New Option		3179	105						A1-D_ZF-S	G	1.5	

If you have any questions, please feel free to contact [Sherri Wendt](#) or myself at your convenience.

Sincerely,



[Scott R. Hanlon](#)

NFRC Senior Programs Manager