



Certification Policy Committee  
Conference Call Meeting Minutes  
August 25, 2005

CPC Members Present: John Hogan, Chairman  
Jeff Baker  
Jim Krahn  
Roland Temple  
Brad Schultz

CPC Members Absent: None

NFRC Staff Present: Jessica Ferris

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1. Meeting called to order by Chair, John Hogan, at 11:35 AM Eastern Time.
  2. Minutes from the July 26, 2005 Summer Membership CPC meeting (Quebec City) were approved.

M/S/P Roland Temple  
Jeff Baker

Abstained John Hogan (not present at Summer Meeting)

3. Unfinished Business

- A. Update on PCP Revisions – General status update provided by NFRC staff
- B. Recertification requirements – Committee agreed to hold a Re-Certification Forum during the CPC meeting time at the Fall Membership meeting in Santa Fe, NM.

4. New Business

- A. Revocation Appeal – Mid-States Millwork: The CPC reviewed all materials provided by staff and moved to reinstate the certification authorization and NFRC licensing of Mid-States Millwork as all corrective actions required had been taken.

- M/S/P Jim Krahn  
Roland Temple

- Brad Schultz recused himself from the motion

Further discussion was held by the Committee regarding the need to incorporate language into the PCP to address a procedure for reinstatement. NFRC staff will work on suggested language to provide either the Executive Committee or the PCP Revisions Working Group.

- B. Cap Revisions – Review of draft language incorporating IA inspection requirements for Attachment Products:

The CPC reviewed draft CAP language submitted by the Fenestration Attachment Products Task Group for review and approval for the 2006 NFRC CAP. The Committee recommended formatting changes to this draft document and requested that NFRC staff make the recommended formatting changes and re-submit the draft CAP to the CPC for letter ballot.

- C. CPC Interpretation Request: PCPI 2005-06 (formerly TI 2005-10): The CPC reviewed this interpretation request regarding the issue of individual products that are not produced at a fabricator location. The Committee made the decision not to render an interpretation of this issue at this time since this is currently addressed by coding out the individual product from the matrix in the Certified Products Database/Directory.

- D. IA Manuals – Discussion: NFRC staff reported to the CPC that draft IA Manuals (Operations and DB User) have been assembled for review and discussion at the upcoming IA Workshop in Chicago, Illinois on September 20-21, 2005.

The CPC made the decision to hold off review and approval of these draft manuals until after the IA Workshop. The manuals may be used during the workshop and will be reviewed at the next CPC conference call.

5. Schedule for next conference calls (8:30 AM Pacific/11:30 AM Eastern) and meetings

Thursday, September 22, 2005

Thursday, October 27, 2005

Thursday, December 1, 2005

6. Meeting Adjourned at 1:00 PM Eastern.