



Certification Policy Committee
Conference Call Meeting Minutes
July 6, 2006

CPC Members Present: John Hogan, Chairman
 Jim Krahn
 Steve Strawn
 Brad Schultz
 Jeff Baker

CPC Members Absent: None

NFRC Staff Present: Jessica Ferris

1. Meeting called to order by Chair, John Hogan, at 11:30 AM Eastern Time.
2. Minutes from the June 1, 2006 CPC Conference call were approved as amended.

M/S/P B. Schultz
 J. Baker

3. Unfinished Business

A. Labeling Forum for CPC meeting in July: Staff provided the CPC with a draft outline of discussion topics to address at the labeling forum. Upon review of the outline, the Committee made the following recommendations:

- Incorporate images of suggested locations for the Permanent Label
- Incorporate information regarding the process for Field Labeling

Staff will be presenting at the forum and will prepare a draft presentation incorporating the Committee's recommendations by July 17, 2006. Staff will provide a copy of the draft to the CPC for any comments.

B. Reseller as Responsible Party: Staff provided the CPC with a list of PCP references that would need to be incorporated into the PCP document in order to accommodate a Private Labeler/Reseller/Distributor as a responsible party in the NFRC Certification Program.

- CPC Discussion – This issue is scheduled to be discussed with the Membership at the Certification Subcommittee meeting in Minneapolis. The Committee recommended that in addition to discussions focused on reseller as responsible party, there should also be discussions focused about the option of allowing the reseller's name to be reflected on the Temporary Label as long as the manufacturer/responsible party's CPD

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number is reflected on the label as well, which is apparently a practice being undertaken currently even though there is no specific provision in the PCP to allow for this.

4. New Business - None
5. Schedule for next conference calls (8:30 AM Pacific/11:30 AM Eastern) and meetings

July 24-27 2006 Summer Meeting – Minneapolis, MN

Thursday, August 24, 2006

Thursday, September 21, 2006

6. Meeting Adjourned at 12:45 PM Eastern.