



Certification Policy Committee  
Conference Call Meeting Minutes  
June 1, 2006

CPC Members Present:     John Hogan, Chairman  
                                  Jim Krahn  
                                  Steve Strawn  
                                  Brad Schultz

CPC Members Absent:     Jeff Baker

NFRC Staff Present:       Jessica Ferris

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1. Meeting called to order by Chair, John Hogan, at 4:30 PM Eastern Time.
2. Minutes from the April 6, 2006 CPC Conference call were approved as amended.  
      M/S/P     B. Schultz  
               J. Krahn
3. Unfinished Business
  - A. Revised IA Database User Manual: The CPC reviewed the remaining revisions to the IA Database User Manual. The C  
  
          **Motion to approve the IA NFRC Certified Products Database User Manual to be made effective upon publication.**  
  
          M/S    **B. Schultz**  
               **J. Krahn**  
  
          **4-0-0 – Motion passes**
4. New Business
  - A. Labeling Forum for CPC meeting in July in Minneapolis– Discussion  
      The Committee agreed that the forum should focus on all current certification program labeling requirements. Staff will provide an outline for CPC review.
  - B. Reseller/Distributor as Labeler/Responsible Party – Discussion

CPC Conference Call Draft Minutes

6/1/06

The Committee requested that staff develop a one-pager on line items to be addressed in the PCP to allow for a private labeler to list products in the NFRC CPD.

5. Schedule for next conference calls (8:30 AM Pacific/11:30 AM Eastern) and meetings

Thursday, July 6, 2006

July 24-27 2006 Summer Meeting – Minneapolis, MN

Thursday, August 3, 2006

6. Meeting Adjourned at 5:30 PM Eastern.