



CMAST Implementation Task Group

Conference Call Notes

Tuesday, December 16, 2008

1:00 – 2:30 p.m. EDT

Chair: Dan Wacek

Participants: Brian Crooks, Charlie Curcija, Frank Fisher, Marles McDonald, Dan Wacek, and Jessica Ferris

- 1) Meeting called to order @ 1:10 PM Eastern Time.**
- 2) Appoint recording secretary (Jessica Ferris).**
- 3) Notes from November 19, 2008 conference call approved as presented**
- 4) Review current Task List - See updates to the Task List (updated Dec. 16, 2008).**
- 5) Other business –**
 - a) Items to be addressed before TG recommends CMAST approval to the Board:
 - i) Comparison study report between CMAST and THERM 6/WINDOW 6- Carli, Inc.
 - ii) THERM 6 User Manual (related to CMAST) - LBNL
 - iii) Revisions to Simulation Manual that incorporates reference to CMAST manual (LBNL)
 - iv) Comparison of W5-W6 and T5-T6 report from LBNL
 - b) Staff to coordinate logistics for seeking Board approval of CMAST (as well as W6/T6 for non-complex glazings); e.g., provide a summary report based on the task list to the Board? A motion from TG to the Board? Both?
- 6) Next conference call scheduled for Tuesday, January 20, 2009 @ 1:00 PM Eastern Time**
– this would be the last conference call for the Task Group prior to recommending CMAST approval to the board.
- 7) Meeting adjourned at 2:15 PM.**