

# Attachment Optical Properties Task Group Minutes

Wednesday November 20, 2008

4:00 P.M. – 4:30 P.M. EDST

Chair: Thomas Morrissey - Hunter Douglas, Inc.

## Participants:

Tom Morrissey (Chair), Ray McGowan (Staff), Robert Simons, Sanjiv Malkan, Charlie Curcija, Mike Rubin, John Gant, Fred Higgins, Kara Stoddard, Kim Eger, Sneha Kumar, William du Pont

### 1. Call to Order:

Chair called meeting to order at 4:05 P.M. and conducted a roll call. Anti-trust reminder was given.

### 2. Review and Approve Agenda:

Verbal meeting agenda was reviewed and approved.

### 3. New Business:

- Review stated TG objective. After a lengthy discussion the group agreed to a new objective as follows: *To determine optical properties for attachment materials in order to populate the pending Window 6 optical library for attachment simulation.*
- Further discussion identified a two-step process: 1) prioritize which types of products to fill the database and 2) standardize procedures and record in an NFRC document.
- Open discussion on the suggestion of an energy savings rating (annual energy performance) in the future; separate from an Energy Star Rating. This was determined to not be within the purview of this task group and needs to be addressed in a different venue.
- Mike Rubin proposed an educational workshop on optical properties at Berkeley National Laboratory in mid-to-late January 2009. Mike also offered to prepare an advance reading packet to the group to better prepare them for the workshop.
- Additional dialog on the workshop reminded the participants of a possible conflict with the annual ASHRE meeting on 23-27JAN2009.
- TG chair will communicate details of the BNL workshop to the group in an email once the dates are confirmed. He will also circulate any advance reading materials from Mike Rubin.

### 4. Unfinished Business from Last Call:

None. This was the first conference call for the newly formed task group.

### 5. Adjourn Meeting:

The next conference call will not be held until the proposed workshop at BNL is confirmed and can be discussed with the TG. If for whatever reason the workshop is not held in January 2009 a group conference call will be scheduled. Date and time TBD. Meeting ran longer than the planned 30 minutes and was adjourned at 5:20 P.M.