

Accreditation Policy Committee - All members

Tuesday, June 13, 2006

1:00 pm – 3:00 pm

MINUTES

- 1. Call to Order, voting and non voting member roll call:**
 - a. Voting: Elaine Hebert, Marcia Falke, Chris Mathis, John McFee
 - b. Non Voting: Sheila Gore
 - c. Staff: Ray McGowan
 - d. Absent: Werner Lichtenberger, Mahabir Bhandari, Marles McDonald

- 2. Reports**
 - a. 2006 test lab inspection status (Ray McGowan)
 - i. Staff has completed review of two labs. One lab has responded agreeing to all required items. The other's report is being developed and may be delivered to APC next week.
 - ii. The next lab is scheduled for inspection August 22 to 24.
 - Note: four inspections planned for 2006 with reports completed by fall membership meeting.
 - b. 2005 test round robin report status (Ray McGowan)
 - i. All labs finished with 2005 sample testing. Staff is continuing to analyze results.
 - ii. 2006 test lab interlaboratory test will commence after the summer membership meeting and summer test lab workshop. The sample has been ordered and is shipping to University of Massachusetts for preparation.
 - c. 2005 Simulating Laboratory Interlaboratory test status (Ray McGowan)
 - i. No report on simulation interlaboratory test at this time and expected final completion is prior to the summer membership meeting.

- 3. Unfinished Business**
 - a. Bipin Shah was discussed as a potential new APC member. Chris Mathis will contact him to discuss participation.

- 4. New Business**
 - a. LAP rewrite discussion was postponed until next meeting

- 5. Executive Session for voting members.**

- 6. The meeting adjourned at 1.45 pm.**