

Attachments PCP & Labeling (Combined) Task Group Minutes

Wednesday, February 24, 2010

4:00 P.M. – 5:00 P.M. EST

Chair: Thomas Morrissey - Hunter Douglas, Inc.

Participants:

Tom Morrissey (Chair), John Lewis (Staff), John Gant, Robert Simons, Kara Stoddard, Rich Watkins, Joe Jonely, John Dollar, Mike Cienian, Teri Williamson, Margaret Cook, Dave DeBlock, Andrew Caldwell, Marcia Falke, Sanjiv Malkin, Mudit Saxena, Tina Jenkins, Philippe Paugois

1. Call to Order:

Chair called meeting to order at 4:05 P.M. and conducted a roll call. Anti-trust reminder was given. This was the second organizing call for the Attachments PCP and Labeling Task Groups. Our first calls are being conducted concurrently until we work out action plans and timetables for the individual task groups. We will eventually separate our interactions as necessary. Time is a valuable commodity and we are attempting to be as efficient as possible.

2. Review and Approve Agenda:

- I. Review notes from the last meeting
- II. Review options for separating the groups at earliest point
- III. Define participants for each task group
- IV. Establish time line for action steps,
- V. Other business

3. Discussion:

The meeting began with the reading of last meeting's notes. General discussion was offered on the options for separating the 2 task groups. Mike Cienian volunteered a new member, to be introduced later in the discussion, who might be willing to assume the Chair of the PCPTG.

A listing was presented to the members defining a break down of participants in each of the 2 Task Groups. The delineation was based on past discussions, emails and individual recommendations. The full list is posted at the end of this report. It will be updated at the spring conference with any new interested parties.

During discussions of our timeline for actions, Joe Jonely asked if our work to establish guidelines will fit under NFRC 700. Mike Cienian responded we will be guided by the technical document and guidance from the board.

Next the group discussed aspects of the recently updated vision statement from NFRC leadership with specific regards to Attachments. The key summary points affecting our work on labeling were from a memo dated 2FEB2010 and are listed below:

- *The label should have a permanent mark; and be traceable (APD via CPD #).*
- *The attachment label shall include language that states "For comparable ratings with similar attachment products only." The label should describe the attachment through words and/or pictures.*
- *The program shall include ratings with and without the base windows.*
- *The consumer friendly label shall include ratings (with and without) 2 base case windows (good performer/ poor performer).*
- *The attachments ratings shall be based upon (and include) U-factor, SHGC and VT (if applicable).*

4. New Business:

Mike Cienian introduced Teresa Williamson, Senior Manager R&D, from Newell Window Fashions. Teri explained her past associations within the window industry and talked a bit about her new responsibilities within the window fashions industry. Mike Cienian made a motion to have Teri assume the responsibility as Chair of the PCPTG. Tom Morrissey seconded the motion. There were no dissenters and the motion was accepted.

Mike Cienian reviewed a label ballot submitted for the spring conference to generate feedback from the entire membership. He reminded us the subject was discussed during last fall's conference and had a wide range of opinions. At that time a straw poll was taken which led to more specific board discussion and direction along with a project to conduct consumer focus group feedback. This will lead to group discussions at the spring conference in New Orleans during the Interior/Exterior Attachments block of time and ultimately during the Committee block.

Mudit Saxena , Sr. Project Manager, Heschong Mahone Group, Inc. introduced himself and mentioned his focus on daylighting and dynamic radiance issues. He talked about his company's Radiance 4.0 simulation software directed at researchers. It was suggested his interests might be better served, and his talents better exploited, working with the Attachments Optical Properties Task Group. He indicated his intention to be an active participant.

5. Adjourn Meeting:

Meeting ended at approximately 4:55 P.M. The group will next meet to discuss early feedback from the label ballot. This may not be until the end of March: exact date/time TBD.

Labeling Task Group Membership

Tom Morrissey (Chair)
Mike Cienian (Vice Chair)
Teresa Williamson
Steve Strawn
John McFee
John Lewis
John Gant
Scott Hanlon
Tom Marusak
Darrell Smith
Rob Simons
Philippe Paugois
Nils Petermann
John Dollar
Gena Webb
Tom Merker
John Hanley

PCP Task Group Membership

Teresa Williamson (Chair)
Mike Cienian (Vice Chair)
Tom Morrissey
Joe Jonely
Tina Jenkins
Steve Strawn
John Lewis
Scott Hanlon
Tom Zaremba
Gena Webb
Marcia Falk
Roland Temple
Sanjiv Malkan
John Gant
Andrew Caldwell
Fred Clark
Steve Farrar
Kara Stoddard
Rich Watkins