



NFRC 2009 Fall Membership Meeting
November 16-19, 2009, San Antonio, Texas

Minutes

Software Subcommittee

Tuesday, November 17, 2009

Under Technical Committee Block: 2:00 p.m. – 5:00 p.m.

Chair: Brian Crooks, Cardinal Glass Industries, Inc.

Vice Chair: Jim Krahn, Marvin Windows & Doors

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1. **Call to Order** ~ Steve Johnson (for Chair Jeff Baker), Acting Technical Committee Chair, convened the Technical Committee Block Meeting at 2:00 PM. Brian Crooks called the Software Subcommittee meeting to order at 2:01 p.m.
 2. **Recording Secretary** ~ John Lewis (NFRC Staff) was appointed recording secretary.
 3. **Agenda** ~ The agenda was reviewed and approved.
 4. **Minutes** ~ The minutes from July 2009 meeting in Baltimore, MD were approved.
 5. **Reports** ~
 - a. **WINDOW 6/ THERM 6 Approval Task Group** – Chair Joe Hayden provided an update presentation report on the activities of this task group. No action items.
 - b. **CMAST Approval Task Group** – Chair Dan Wacek not present. Jessica Ferris provided a brief update, and stated that CMAST was approved by the Board of Directors. However, Window 6/Therm 6 has been approved by the Board for the duration of the Pilot Program (scheduled to end on 12/31/09).
 6. **Unfinished Business** ~ None.
 7. **New Business** ~ None.
 8. **Adjourn** ~ The meeting adjourned at 2:12 p.m.
