

## **Certification Policy Committee**

Wednesday, August 5, 2009 – Conference Call Notes

11:30am – 12:30pm EDT

Chair: Roland Temple – AZS Consulting

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1. Chair called the meeting to order at 11:37 AM – roll call:

<b>COMPANY</b>	<b>NAME</b>	<b>PRESENT</b>
AZS Consulting	Roland Temple (Chair)	Y
WESTLab	Jeff Baker	Y
Marvin	James Krahn	Y
ALI	Brad Schultz (VC)	Y
Jeld-Wen	Steve Strawn	Y
WinBuild	Bipin Shah	Y

Others present: S. Wendt and S. Hanlon

2. The agenda was reviewed and approved as presented
3. Approved the June conference call and July Membership Meeting minutes
4. Unfinished Business
  - a. Update NFRC 706-2009
    - i. Issues / discussion topics to support IAs.
      1. Questions need answering: dealing with stuff before and after July 2010; how will no certified lines be removed; enforcement: how and when; expect MFG to work with IG program
      2. Will need to list expectations and provide to IAs for feedback.
    - ii. CPC reviewed FAQ; staff will post recommended modifications to discussion board.
  - b. Update NFRC 702-2009 / IA Operation Manual
    - i. Staff to review and provide language on IG Certification
    - ii. Staff discussion with IAs about using CPD
      1. Both i and ii on hold until details and requirements for supporting IA are finalized
5. New Business
  - a. Items for discussion from Baltimore meeting
    - i. Certification required for commercial projects: The CPC will review the Board's answer to this question and discuss if there need to be a FAQ item.
    - ii. Discuss list of issues presented by membership at membership meeting
      1. NFRC 706 3.2.B.ii – Modified language in referenced section and application. CPC will review at next conference call.

Conference Call  
**MINUTES**

2. Dealing with foreign IG MFG; dealing with commercial industry that a large percent does not participate in the gas fill program; NFRC answering questions to how it applies IG Cert – these are issues that are in the purview of each IG program and not NFRC.
- iii. Quality Assurance: IA inspection requirements in the IA operations manual.
  1. The CPC and staff will review the NFRC 702 and IA OPS manual in regards to strengthening and simplifying the IA processes for inspections and recertification.
- b. Discuss new ASTM method (ASTM E2649) for gas concentration: Review section 3.2.B.ii of the NFRC 706 document
  - i. This document is being used voluntarily and will not be implemented in the NFRC 706 because it is a IG program related item, not the NFRC.
6. Next Conference Call: August 5<sup>th</sup> @ 11:30 AM EDT
7. The meeting was adjourned at 12:59 PM EDT