



NFRC 2009 Summer Membership Meeting  
July 20-23, 2009, Baltimore, MD

# AGENDA

## Software Subcommittee

Tuesday, July 21, 2009

*Under Technical Committee Block: 2:00 p.m. – 5:00 p.m.*

*Chair: Brian Crooks, Cardinal Glass Industries, Inc.*

*Vice Chair: Jim Krahn, Marvin Windows & Doors*

1. Brian Crooks called the meeting to order at 2:16 PM
  - a. Welcome to All Attendees ....Cell phones & pagers to Silent Mode
  - b. Antitrust reminder
  - c. NFRC Meeting Guidelines
  - d. Review subcommittee voting requirements: one vote per member company
2. Sherri Wendt (NFRC Staff) Appointed Recording Secretary
3. Agenda was reviewed and approved
4. Minutes from March 2009 meeting in Tucson, AZ were approved
5. **Reports**
  - a. WINDOW 6/ THERM 6 Approval TG – Joe Hayden
    - i. Presentation was conducted showing the progress to date of this TG’s activities.
  - b. CMAST Approval TG – Dan Wacek
    - i. Presentation was conducted showing the progress to date of this TG’s activities.
    - ii. Motion that the Software SC recommend CMAST approval including W6/T6 for use in CMA Pilot Program contingent on the Board approval of the final CMAST validation and comparison study report.  
D.Wacek/B.Shah Motion Passes (Ayes 15 / Nays 5 / Abstains 14)
      1. C.Curjia presented comparison of CMAST calculations to support the motion.
6. **Unfinished Business**
  - a. None
7. **New Business**
  - a. None
8. **Adjourn at 3:29 PM**

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### SCOPE

*The scope of the Software Subcommittee is to:*



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- *Develop guidelines for the development of software tools and their documentation as used in NFRC ratings;*
- *Review and prioritize software development requests;*
- *Provide oversight for software development efforts; and*
- *Develop and maintain software acceptance criteria.*

*The purpose of this effort is streamlined, robust, accurate and well documented software that fulfills NFRC core mission.*

*This subcommittee reports to the Technical Committee.*

**Committee Chain: Technical Committee \* Software Subcommittee**  
**NFRC Staff Liaison: Scott Hanlon, Senior Programs Manager \* [shanlon@nfr.org](mailto:shanlon@nfr.org)**  
**Dennis Anderson, Laboratory Accreditation Program Manager \* [danderson@nfr.org](mailto:danderson@nfr.org)**