



NFRC 2009 Spring Membership Meeting
March 2-5, 2009, Tucson, AZ

MINUTES

Certification Subcommittee

Wednesday, March 4, 2009

Under Ratings Committee Block: 1:30 p.m. – 5:00 p.m.

Chair: *Joe Jonely, AMSCO*

Vice Chair: *Tina Jenkins, Simonton*

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1. Chair called the meeting to order at 2:07 p.m. – antitrust reminder given and reviewed voting requirements
 2. Scott Hanlon (Staff) appointed recording secretary.
 3. Minutes from November 2008 (Jacksonville, FL) meeting were approved as presented.
 4. The agenda was reviewed and approved as presented.
 5. Reports
 - a. PCP Review TG – S. Strawn, for T. Jenkins, reported on the discussion that took place about the PCP ballot, which will be discussed later.
 - b. Product Line ID – J. McFee reported on the task of the TG and will forward PCP language for a July ballot regarding product line ID number.
 6. Unfinished Business
 - a. None
 7. New Business
 - a. PCP Ballot
 - i. **MOTION:** S. Johnson / R. Temple moved to send the RES-97 language that was approved including the JELD-WEN comment related to Appendix C to the Ratings Committee and the remaining responses back to the PCP Review TG for consideration for a PCP ballot. Motion passes by unanimous voice vote.
 - b. At the request of Ratings chair, the Attachment SC will form a TG to begin working on developing an Attachment PCP document.
 8. The meeting was adjourned at 2:33 pm