



NFRC 2009 Fall Membership Meeting  
November 16-19, 2009, San Antonio, TX

## Meeting Minutes

### Labeling and PCP Task Group

Monday, November 16, 2009

*Under Attachments Block: 8.30 to a.m. – 10:30 p.m.*

*Chair: Tom Morrissey*

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1. First conference call has not been initiated to date.
2. Feel that there is enough information from the OP TG to warrant the start up of business for these two TGs
  - a. Set scopes and objects
  - b. Develop timeline
  - c. Mike C – can we develop a draft scope for presentation at this meetings Sub Committee and possible to the board for review at this meeting?
    - i. Tom M – yes that sounds feasible
  - d. Willie du Pont – there is a critical situation revolving around industry ability to measure optical properties – currently only color seems to be predominate measurement at the QA level for manufacturers.
    - i. Using a spectrophotometer lacks a specific test methodology for performing the testing
    - ii. Concerned about a bottle neck die to lack of appropriate equipment and lack of a standard.
    - iii. We need a test standard
  - e. Tom M: great point, Willie
    - i. We have been educating the lay people in the technical aspects of optical characterization
    - ii. LBNL is using the initial fabrics to access the test methodology for determining optical properties
    - iii. Next step is to develop the actual test procedures that will be followed
    - iv. Manufacturers will then know what equipment they would need to do the testing in house.
  - f. Ross Mc ~ offered to provide his presentation on optics as an educational tool for new participants
3. Tom M ~ for two new TGs PCP and Labeling please sign up

*from Tom Morrissey  
(Hunter Douglas)  
during NFRC mtg.  
San Antonio...*

### **Attachments PCP Task Group**

- TG approved in Spring 2009
- Our work is based on the technical documents currently in ballot
- Participants were solicited at the summer conference
- Our first organizing conference call to be held OOA 14DEC09
- Our first objective: to set a timeline for achieving our scope statement

#### Proposed Scope Statement for PCP TG

We shall determine the rules and requirements for attachment manufacturers to certify and label their products. We will advise the sub-committee of any updates or points of clarification to be considered for action.

### **Attachments Labeling Task Group**

- TG approved in Spring 2009
- Our work is based on the determinations of the PCP task group
- Participants were solicited at the summer conference
- Our first organizing conference call to be held OOA 14DEC09. We will work concurrently with the PCP task group initially.
- Our first objective: to set a timeline for achieving our scope statement

#### Proposed Scope Statement for Labeling TG

We shall review the formats and specifications for temporary/permanent labeling, and label certificates, to ensure attachment manufacturers conform to PCP guidelines. We will advise the sub-committee of any updates to be considered for action.