

Conference Call
Notes

Accreditation Policy Committee

Tuesday, December 2, 2008

1:00 pm – 2:00 pm

Chair: *Marcia Falke, Keystone Certification, Inc.*

1. Call to Order, voting and non voting member roll call at 1:06 PM
 - a. Voting: M. Falke, J. Hayden, B. Schultz
 - i. Absent : T. Culp and B. Shah, and W. Lichtenberger
 - b. Non-voting: M. Bhandari
 - i. Absent : D. Kehrli
 - c. Staff: S. Hanlon
 - d. A quorum was not established
2. Reports
 - a. Staff reported on the thermal and simulation inspection and ILC status
 - b. The 2008 Test Lab ILC has been completed by all labs and Staff will forward preliminary results by the end of the year to the labs and APC.
 - c. For all inspection ballots, the APC requested that staff send ballots reminders at the 29th day
3. Unfinished Business
 - a. LAP-2009 (NFRC 701)
 - i. The NFRC 701-2009 will be implemented in accordance with the NFRC Board approval.
 - b. CEAP-2009 (NFRC 708)
 - i. The NFRC 708-2009 will be published; however, it will be implemented with other CMA documents.
4. New Business
 - a. 2009 Conference Call schedule
 - i. Next meeting is scheduled for Tuesday, January 13th at 1:00PM EST
 - ii. APC reviewed tentative schedule to year. Staff will forward schedule to APC members and post on the web.
 - b. APC Lab Representatives
 - i. Staff reported that there is no language requiring a rotation of lab representatives on the APC. APC concluded that having 2 simulation and test lab representatives is beneficial and still on a volunteer basis. Staff will forward a request to all labs inquiring about volunteering.
5. Executive Session

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6. Adjourned at 1:46 PM