



NFRC 2008 Fall Membership Meeting  
November 3-6, 2008, Jacksonville, FL

## Minutes

### Ratings Committee

Wednesday, November 05, 2008

*Ratings Block Period: 1:30 p.m. – 6:00 p.m.*

Chair: *Steve Strawn, JELD-WEN, Inc.*

Vice Chair: *TBD*

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1. Chair called the meeting to order at 3:47 PM and NFRC Staff called roll and established a quorum was present.
2. The antitrust reminder was given and a review of the voting requirements
3. Sherri Wendt (Staff) appointed recording secretary.
4. Minutes from July 2008 (Chicago, IL) meeting were approved as presented.
5. The agenda was reviewed and approved as presented
6. Reports
  - a. Labeling Subcommittee (J. McFee)
    - i. **MOTION:** J. McFee / J. Jonely motioned to move successful ballot forward to ratings committee for approval for implementation upon publication. Motion passes by unanimous voice vote.
  - b. Certification Subcommittee – (Joe Jonely)
    - i. **MOTION:** J. Jonely / T. Jenkins motioned to move the PCP IG Certification ballot from the Ratings Committee to the Board for approval and implementation upon publication with a mandatory date July 1, 2010. Motion passes by unanimous voice vote.
    - ii. Chair reported on PCP items that will be reviewed:
      1. 5.4.1.A & B - PCP Review TG
      2. Production line ID - CPD environment
      3. Reviewing labels for applied films for packaging
      4. NFRC Staff to work with T. Rogers to provide an IG Certification information guideline document for participants.
  - c. CMA Certification Subcommittee – (Gary Curtis, Mike Manteghi) J. Jonely:
    - i. **MOTION:** G. Curtis / R. Temple Motion to move all CMA PCP ballots forward to the Board for approval. Motion passes by unanimous voice vote.
7. New Business
  - a. **MOTION:** F. Higgins / D. DeBlock moved to form an Attachments SC under Ratings Committee. Motion withdrawn since a motion is not required and that the chair can create a SC at their discretion.
8. The meeting was adjourned at 4:08 p.m.