

Certification Policy Committee

Wednesday, September 17, 2008 – Conference Call Notes

1:00pm – 2:00pm EDT

Chair: Roland Temple – AZS Consulting

1. Chair called the meeting to order at 1:11PM – roll call:

COMPANY	NAME	PRESENT
AZS Consulting	Roland Temple (Chair)	Y
WESTLab	Jeff Baker	N
Marvin	James Krahn	Y
ALI	Brad Schultz	Y
Jeld Wen	Steve Strawn	Y
WinBuild	Bipin Shah	N

Others present: Jim Benney, Scott Meza, and Jessica Ferris

2. The agenda was reviewed and approved as presented (B. Schultz / S. Strawn)
3. Unfinished Business
- a. Reviewed 706-2009:
 - i. The revised document will be emailed to CPC members for approval by email. The approved document will be forward to the Board by the 9/23 conference call.
 - ii. The Board will need to establish the application fee.
4. New Business
- a. Reviewed 702-2009 (CMA-CAP):
 - i. The revised document will be emailed to CPC members for approval by email. The approved document will be forward to the Board by the 9/23 conference call.
5. Schedule Next Meeting: October 16th @ 2:30PM
6. The meeting was adjourned at 2:07 pm EDT