



NFRC 2008 Summer Membership Meeting
July 28-31, 2008, Chicago, IL

Minutes

Ratings Committee

Wednesday, July 30, 2008

Ratings Block Period: 1:00 p.m. – 6:00 p.m.

Chair: Steve Strawn, JELD-WEN, Inc.

1. Chair called the meeting to order at 4:14 PM and NFRC Staff called roll and established a quorum was present.
2. The antitrust reminder was given and a review of the voting requirements
3. Cheryl Gendron (Staff) appointed recording secretary.
4. Minutes from March 2008 (Nashville, TN) meeting were approved as presented.
5. The agenda was reviewed and approved as presented
6. Reports
 - a. Labeling Subcommittee (J. McFee)
 - i. **MOTION:** J. McFee / J. Jonely. Approve Label Certificate as approved by the Label Subcommittee. The approved changes include “CERTIFIED” in capital bold letters on the second page (all pages with NFRC certified information) and provided that both sets of units will be provided as example in CMA PCP. Motion passes: voice vote (one nay).
 - b. Certification Subcommittee (J. Jonely)
 - i. Formed new task group: Product Line ID Task Group – chair J. McFee, WDMA
 - ii. **MOTION:** J. Jonely/ J. Hayden moved to move forward PCP Section 3.9.1D to be implemented upon publication. Motion passes by unanimous voice vote.
 - c. CMA – Ratings Subcommittee (Gary Curtis, Mike Manteghi)
 - i. Chair reported on activities and ballots in CMA subcommittee. No action required.
 - ii. Board Direction Requested -
 1. Generic Ratings
 - a. Asking for firm direction from board (brought up in technical but applies to CMA PCP as well) should generic ratings be allowed in the CMA.
 2. Referencing Documents
 - a. Does the board want to provide guidance/rules for referencing outside documents within the PCP. Some options explored *but are not limited to* the following:
 - i. Hold document till reference documents are complete

- ii. Document forwarded through committee structure and held on the board level.
- iii. Remove references to other documents.

7. New Business

- a. None

8. The meeting was adjourned at 4:24 p.m.