



Certification Policy Committee
Conference Call Meeting Minutes
December 7, 2006

CPC Members Present: John Hogan, Chair
Jeff Baker
Steve Strawn
Brad Schultz

CPC Members Absent: Jim Krahn

NFRC Staff Present: Jessica Ferris

1. Meeting was called to order by the Chair, John Hogan, at 11:30 AM Eastern Time.
2. Minutes from the November 6, 2006 meeting in Arlington, Virginia were approved as presented (3-0-1).

M/S/P S. Strawn
J. Baker

3. Unfinished Business
 - A. PCP Interpretation Request 2006-01 – Does the sash replacement of an authorized window product that has either been damaged or mislabeled need to be labeled and if so, where is the label applied? At the point of manufacture or in the field?

The Committee reviewed this interpretation request and agreed to refer this issue to the Ratings Committee for possible PCP language revisions.
4. New Business
 - A. PCP Interpretation Request 2006-02 – For recertification, which product from the product line matrix is required to be tested for validation?

The Committee reviewed this interpretation request and agreed to refer this issue to the Ratings Committee for possible PCP language revisions.
 - B. Recertification Requirements – Staff requested clarification from the committee on recertification discussions held at the Board meeting last week in California.

For recertification, the simulator is required to produce simulations and issue a report that comply with the NFRC rating procedures (including interpretations) and certification procedures (including interpretations) in effect at the time that recertification is being requested. (Simulators are allowed to draw material from previous simulations and reports. However, simulators should be aware of the risks of doing this. Even if it appears that a manufacturer's product line matrix data has not changed, the simulator must obtain information from the manufacturer about current products so as to verify, for example, that the current low-e coatings are the same as those simulated previously, gas fill type is the same, spacer and sealant type are the same, etc. Similarly, even if it appears that the rating procedure is the same, the simulator must verify that all simulations comply with current NFRC program requirements including, for example, technical interpretations.) The manufacturer is also required to submit a production line unit for validation testing.

The committee agreed that this clarification should be referred to APC for dissemination to all simulators.

5. Schedule for next conference calls (8:30 AM Pacific/11:30 AM Eastern) and meetings

Thursday, January 4, 2007

Thursday, February 8, 2007

March 5-8, 2007 Membership Meeting – Austin, Texas

6. Meeting Adjourned @12:15 PM.